

Videos & Photos

Introduction

Quick Answer - Uploading a Video or Photo

- Login to your **User Account**.
- Select **Videos & Photos** from the top-right user account drop-down.
- Click **Upload Videos & Photos** and select **Upload Videos** or **Upload Photos**.
- Complete the form and select your video or photo.
- Once uploaded the club will be notified.

Quick Answer - Moderating a Video or Photo

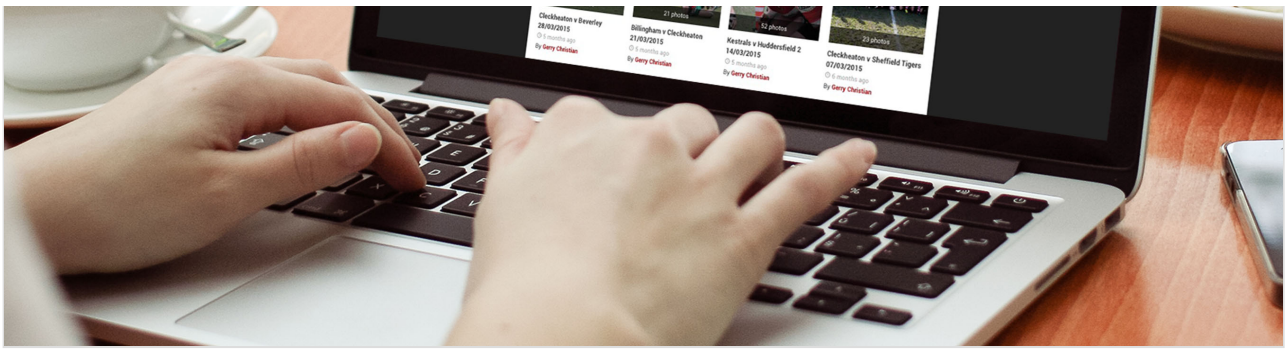
- Login to your **Club Control Panel**.
- Select the **Site Content** tab.
- Click **Videos** or **Photos** from the left hand menu.
- From the list, select the Video or Photo to moderate.

In this guide, you will learn how to upload a video or photo album to your club website, and share a video from YouTube.

You will also learn how to moderate a video or photo album from within the club control panel whilst following the Pitchero Photographic Guidelines, which are essential reading for all club officials.

Photographic Guidelines





Before a Webmaster can moderate a video or photo they must accept the Pitchero Photographic Guidelines.

The guidelines cover all photographic and video content shared on a Pitchero website and are designed to protect all Pitchero users.

Failure to follow these guidelines may result in the removal of a user account or website.

The Guidelines

- Personal information which can lead to a child or vulnerable adult being identified should never be used.
- If photos or videos of a child or vulnerable adult are used, permission must be granted by a parent or guardian.
- Photos or videos of children should focus on a team activity and not an individual.
- All persons photographed must be appropriately dressed, not be under the intoxication of drugs or alcohol and not use foul or abusive language.
- Pitchero reserves the right to remove and delete all content without prior approval.

Finally, Pitchero recommends all clubs enforce their own photographic policy appropriate for their own specific needs and circumstances.

By moderating a video or photo, a Pitchero user accepts these guidelines.

Uploading Videos

To upload a video to a club website, all users must first upload the video to their Pitchero user account, and then share the video with a club.

These simple steps will show you how.

First login to Pitchero and select 'Videos & Photos' from the drop-down menu.

Pitchero Pitchero.com

Jessica Pitchero
View Profile »

Home Membership Payments Availability & Selection Messages Friends Videos & Photos

Overview

QUICK LINKS

Membership

Manage clubs, leagues and divisions.

Payments

You have no upcoming payments.

Availability

Set your availability for upcoming fixtures.

Messages

Get in contact with other club members.

My Account
Membership
Payments
Availability
Inbox
Friends
Videos & Photos
Profile
Settings
Log Out

Click the green 'Upload Videos & Photos' button and select 'Upload Videos'.

Jessica Pitchero
View Profile »

Home Membership Payments Availability & Selection Messages Friends Videos & Photos

Account » Videos & Photos

Videos & Photos

Upload Videos & Photos ▾

Upload Photos
Upload Videos

PHOTOS

Search Photos

Player Images
1 month ago
Not shared
2 Images

Cricket Stock
1 month ago
Not shared
18 Images

Rugby Stock
1 month ago
Not shared
25 Images

Football Stock
1 month ago
Not shared
56 Images

VIDEOS

Search Videos

This video is awaiting moderation.
Matchday Videos
18 days ago
Shared
00:30

Complete the form, adding a title and selecting the website you wish to share the video with.

At this stage, you can also select a team if the video is team specific.

Select the video from your computer by clicking the green 'Choose Video' button, then click 'Upload' to upload the video.

Add a Video

⚙️ UPLOAD OPTIONS

☒ Upload a video ☐ Share YouTube video

1. Enter Your Video Title:

2. Select Your Video:

No files added

Choose Video

Upload

Troubleshooting

If you experience any problems when using the uploader, please [visit support](#).

Tips

Maximum File Size
250MB

File Types
wmv, mpg, mpeg, mov, avi, flv, mp4, 3gp, m4v, mp3, wma

Moderation
When a video is uploaded, it first needs to be reformatted. Pitchero will then review the video.

Sharing
Once you've shared a video with your club or league, the Webmaster will have to approve it before it will appear on the site.

Please Note

- Depending on the size of the video and your local Internet connection this may take some time, do not refresh the web browser during this process.

Once uploaded

Once uploaded a club webmaster will be notified.

The club webmaster will watch the video and moderate the content. If the content is approved the video will appear on your club website.


Please Note

- Depending on the availability of the club webmaster, this may take some time.
- The maximum file size should be no greater than 250MB.
- We accept the following file types: .wmv, .mpg, .mpeg, .mov, .avi, .flv, .mp4, .3gp, .m4v, .mp3, .wma.

Editing a video

Login to Pitchero and select 'Videos & Photos' from the top-right user account drop-down.

Within the right-hand 'Videos' column, select the video you wish to edit by clicking the video title. You can use the search bar to find the relevant video.




Jessica Pitchero
[View Profile »](#)

[Home](#)
[Membership](#)
[Payments](#)
[Availability & Selection](#)
[Messages](#)
[Friends](#)
[Videos & Photos](#)

[Account](#) > [Videos & Photos](#)


Videos & Photos

PHOTOS




Player Images
1 month ago
Not shared

2 Images




Cricket Stock
1 month ago
Not shared

18 Images



Rugby Stock
1 month ago
Not shared

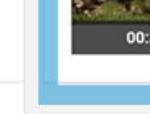
25 Images



Football Stock
1 month ago
Not shared

56 Images

VIDEOS



This video is awaiting moderation.
Matchday Videos
18 days ago
Shared

00:30

Upload Videos & Photos

[Upload Photos](#)
[Upload Videos](#)

Use the form provided to edit the title, sharing options, and description.

Click the green 'Save' button to save your changes.

Video Overview

Upload Videos

DETAILS

Title

Matchday Videos

Share with

JS Testing

All teams

Delete

Panther FC Demo

Panther FC Demo - U14's

Delete

Description

Save

Delete

Deleting a video

To delete a video, login to Pitchero and select 'Videos & Photos' from the top-right user account drop-down.

Within the right-hand 'Videos' column, select the video you wish to delete by clicking the video title. You can use the search bar to find the relevant video.

Click the grey 'Delete' button to delete the video.

Video Overview

Upload Videos

DETAILS

Title

Matchday Videos

Share with

JS Testing

All teams

Delete

Panther FC Demo

Panther FC Demo - U14's

Delete

Description

Save

Delete

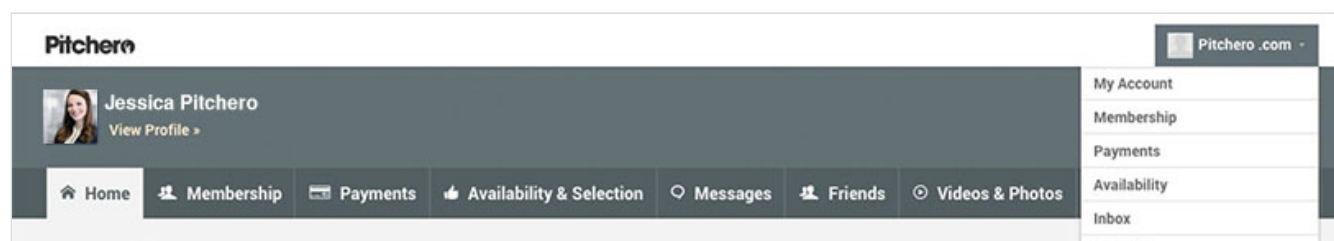
Please Note

Once a video has been deleted, it cannot be restored to your Club's website.

Uploading Photos

To share photos, all users must first upload the photo album to their Pitchero user account, and then share the album with a club or league website.

First login to Pitchero, then hover over your name in the top-right corner and select 'Videos & Photos' from the drop-down menu.



Overview

QUICK LINKS

Membership

Manage clubs, leagues and divisions.

Payments

You have no upcoming payments.

Availability

Set your availability for upcoming fixtures.

Messages

Get in contact with other club members.

Friends

Videos & Photos

Profile

Settings

Log Out

Click the green 'Upload Videos & Photos' button and select 'Upload Photos'.

Jessica Pitchero

View Profile »

Home

Membership

Payments

Availability & Selection

Messages

Friends

Videos & Photos

Account » Videos & Photos

Videos & Photos

PHOTOS

Search Photos

Player Images

1 month ago
 Not shared

2 Images

Cricket Stock

1 month ago
 Not shared

18 Images

Rugby Stock

1 month ago
 Not shared

25 Images

Football Stock

1 month ago
 Not shared

56 Images

VIDEOS

Search Videos

Matchday Videos

This video is awaiting moderation.
 18 days ago
 Shared

00:30

Complete the form, adding a title and selecting the website you wish to share the album with.

At this stage, you can also select a team if the album is team specific.

Select the photos from your computer by clicking 'Add Photos', then click 'Upload Photos' to upload the photos.

Upload Photos

1. Choose an album:

☒ Create a new album
 ☐ Add to an existing album

Album name

Troubleshooting

If you experience any problems when using the uploader, please [visit support](#).

To help us resolve your issue more quickly, please [click here](#) and copy the popup's contents into your ticket.

2. Share The Album with a Pitchero website:

Panther FC Demo

All teams

Delete

Choose a website to share with

3. Select your photos:

No files added

+ Add Photos

Cancel

Upload Photos

Tips

Maximum Single File Size
100MB

Maximum Images
250 images per album

File Types
jpg, jpeg, gif, png

Sharing
Once you've shared an album with your club or league, the Webmaster will have to approve it before it will appear on the site.

Selecting Multiple Files
To select all the files in the current folder, press **Ctrl+A** (**⌘+A** on Mac).

To pick multiple individual files hold **Ctrl** (**⌘** on Mac) and click each file.

Please Note

Depending on the size of the images and your local Internet connection this may take some time, do not refresh the web browser during this process.

Once uploaded

Once the photos have been successfully uploaded a club webmaster will be notified about the new album.

They will review each image and moderate the content.

If the content is approved the album will appear on your club website.

Please Note

Depending on the availability of the club or league official, this may take some time.

Top Tips

The maximum single file size should be no greater than 100MB.

No album should be greater than 250 images.


We accept the following file types: .jpg, .jpeg, .gif and .png.

Editing a photo album

To edit an album, login to Pitchero and select 'Videos & Photos' from the top-right user account drop-down.

Within the left-hand 'Photos' column, select the album you wish to edit by clicking the album title. You can use the search bar to find the relevant album.

Pitchero

 **Jessica Pitchero**
View Profile »

Home Membership Payments ¹ Availability & Selection Messages Friends Videos & Photos


Account > Videos & Photos

Videos & Photos


[Upload Videos & Photos](#)

PHOTOS


Search Photos




Player Images
1 month ago
Not shared
2 Images



Cricket Stock
1 month ago
Not shared
18 Images



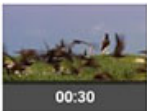
Rugby Stock
1 month ago
Not shared
25 Images



Football Stock
1 month ago
Not shared

VIDEOS

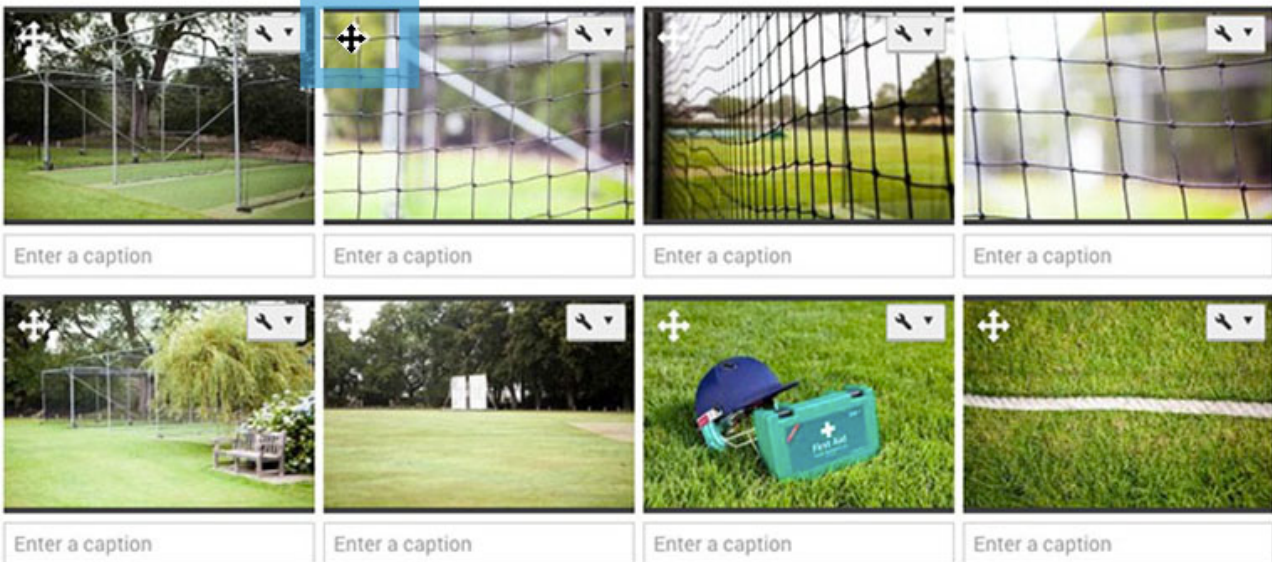
Search Videos



This video is awaiting moderation.
Matchday Videos
18 days ago
Shared
00:30

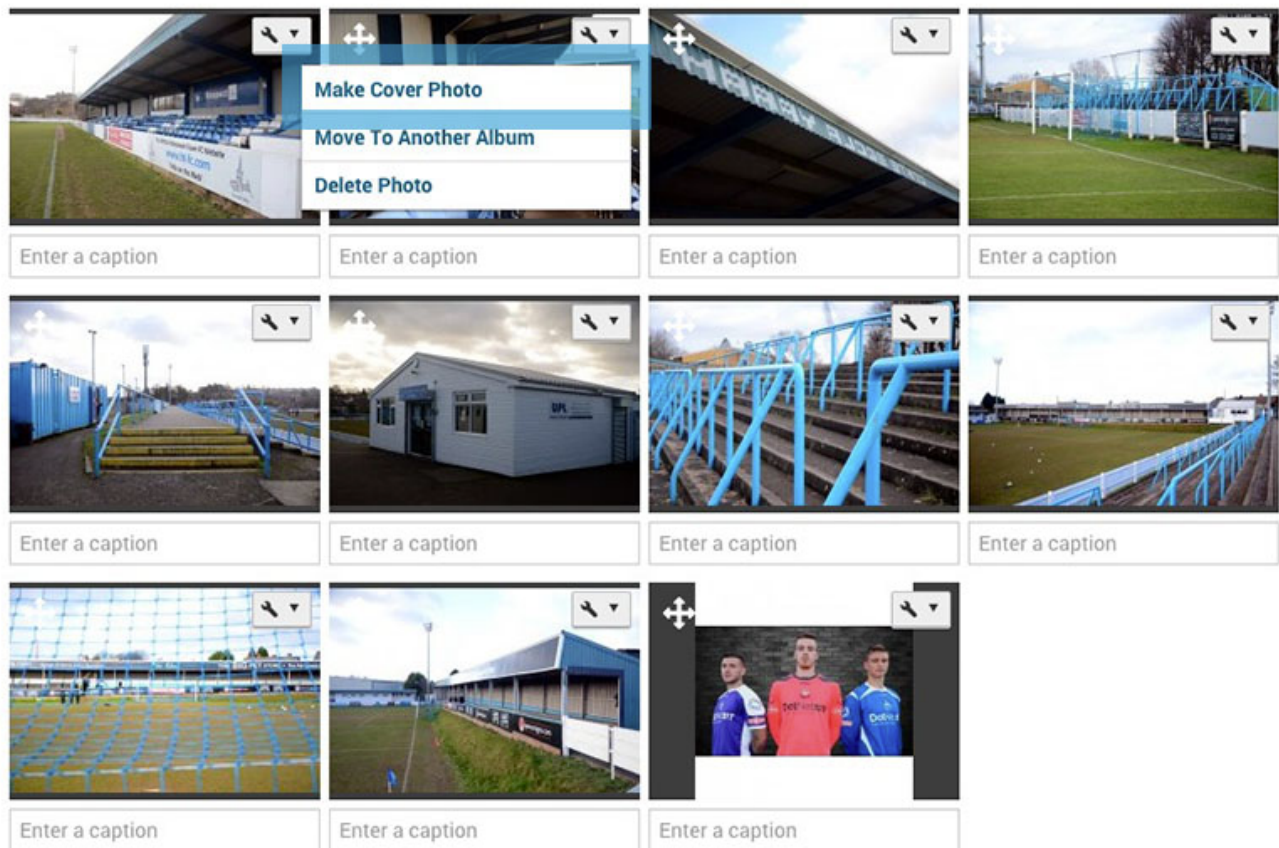
Use the form provided to edit the album name and sharing options. You can also edit photo captions in the fields underneath each photo.

To reorder photos within the album, click and drag the grey arrow symbol in the top-left corner of the relevant photo.



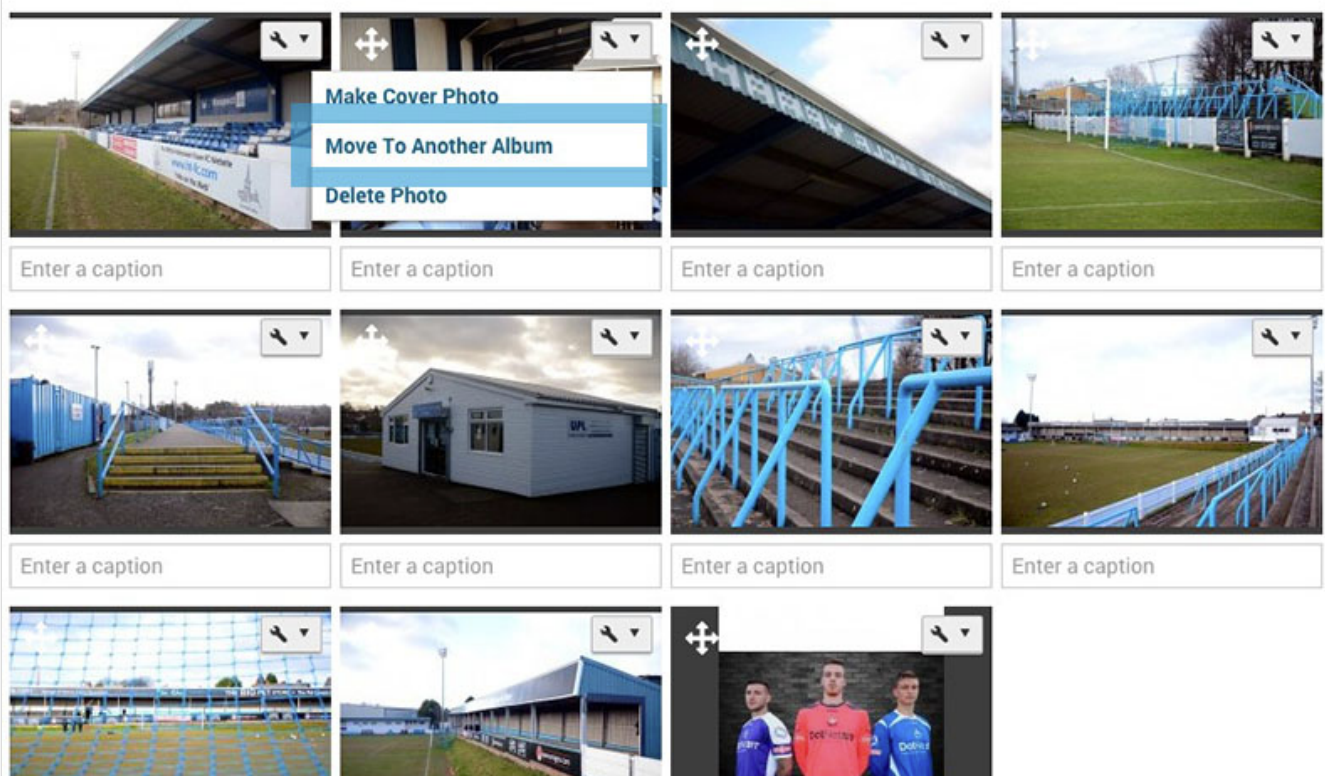
To change the album cover photo, hover over the grey spanner in the top-right corner of the relevant photo, then select 'Make Cover Photo'.

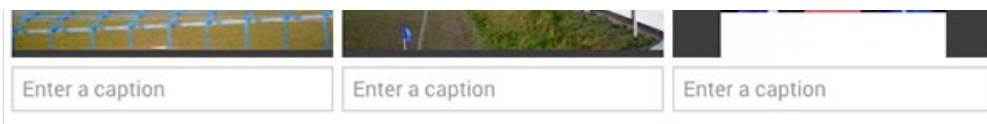
Photos



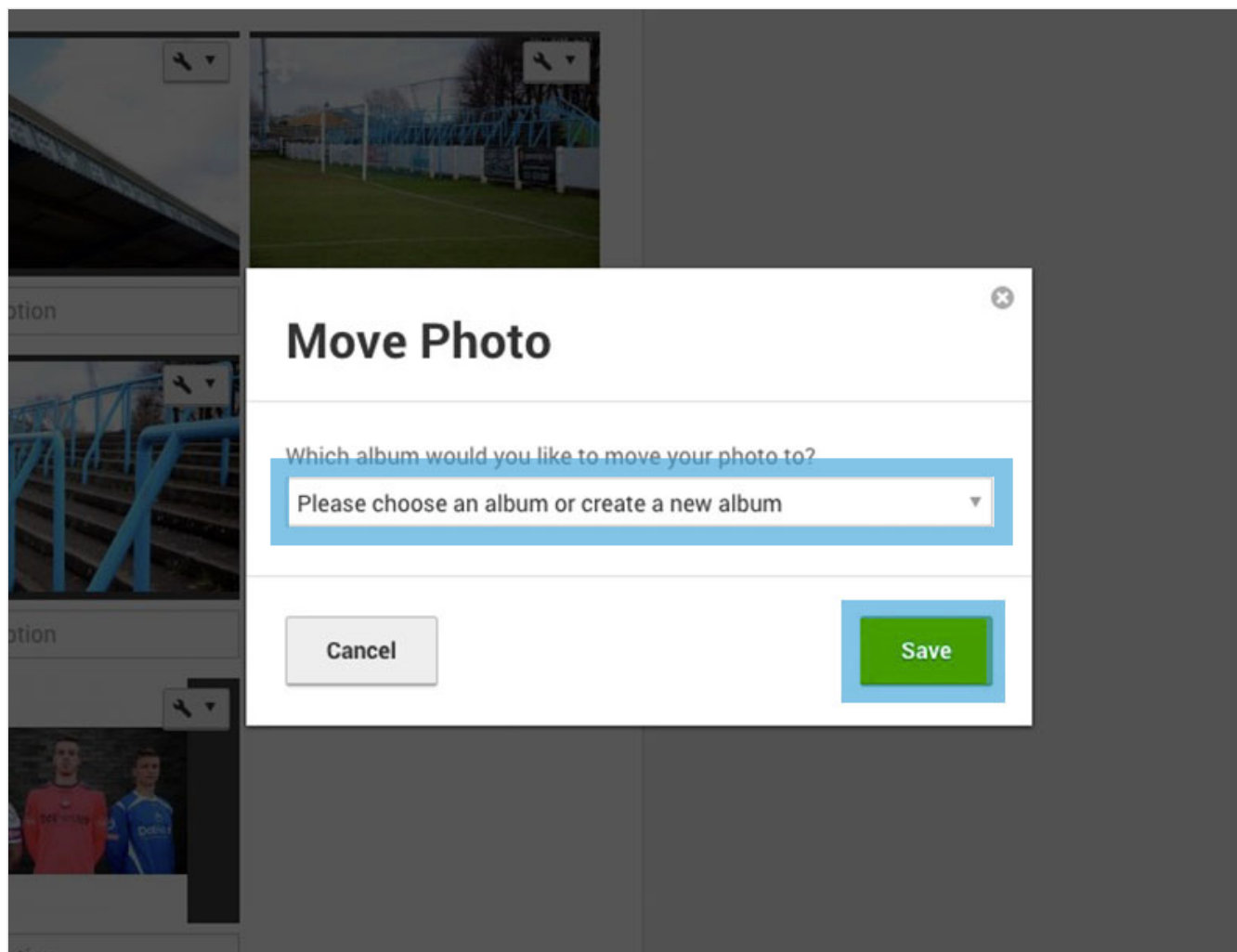
To move a photo to a different album, hover over the grey spanner in the top-right corner of the relevant photo, then select 'Move To Another Album'.

Photos



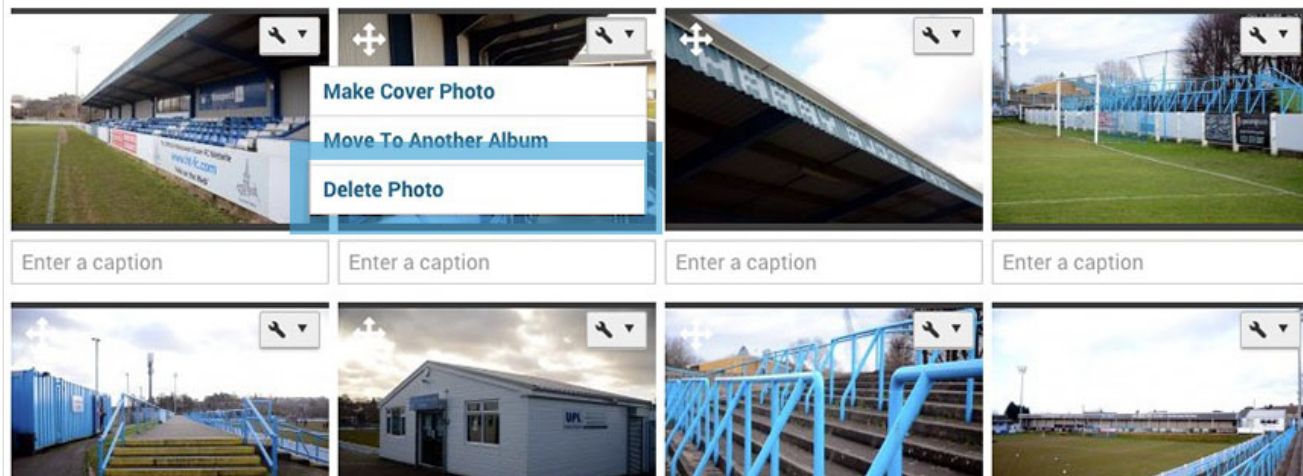


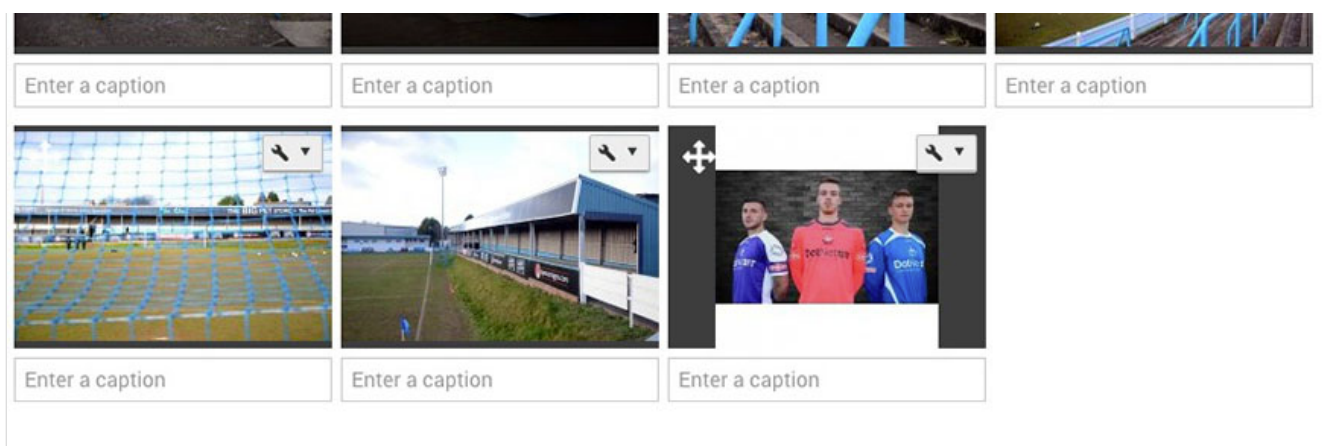
Then select the new album from the drop-down list and click 'Save'. Alternatively, select 'Create a new album' from the drop-down list, enter the new album name and click 'Create Album' to transfer the photo to a brand new album.



To delete individual photos from an album, hover over the grey spanner in the top-right corner of the relevant photo, then select 'Delete Photo'.

Photos





Finally, click the green 'Save' button to save your changes.

Please Note

Once a photo has been deleted, it cannot be restored to your club's website.

Adding new photos to a photo album

To add new photos to an existing album, login to Pitchero and select 'Videos & Photos' from the top-right user account drop-down.

Click the green 'Upload Videos & Photos' button and select 'Upload Photos'.

Select the 'Add to an existing album' option and choose the relevant album from the drop-down list.

Upload Photos

1. Choose an album:

☒ Create a new album
 ☐ Add to an existing album

Album name

2. Share The Album with a Pitchero website:

Panther FC Demo

Choose a website to share with

3. Select your photos:

No files added

Troubleshooting

If you experience any problems when using the uploader, please [visit support](#).

To help us resolve your issue more quickly, please [click here](#) and copy the popup's contents into your ticket.

Tips

Maximum Single File Size
100MB

Maximum Images
250 images per album

File Types
jpg, jpeg, gif, png

Sharing
Once you've shared an album with your club or league, the Webmaster will have to approve it before it will appear on the site.

Selecting Multiple Files
To select all the files in the current folder, press **Ctrl+A** (⌘+A on Mac).

To pick multiple individual files hold **Ctrl** (⌘ on Mac) and click each file.

Select the photo(s) from your computer by clicking 'Add Photos', then click 'Upload Photos' to upload the photo(s).

Upload Photos

1. Choose an album:

☒ Create a new album ☐ Add to an existing album

2. Share The Album with a Pitchero website:

Panther FC Demo

All teams

✕ Delete

Choose a website to share with

3. Select your photos:

No files added

+ Add Photos

Cancel

Upload Photos

Troubleshooting

If you experience any problems when using the uploader, please [visit support](#).

To help us resolve your issue more quickly, please [click here](#) and copy the popup's contents into your ticket.

Tips

Maximum Single File Size
100MB

Maximum Images
250 images per album

File Types
jpg, jpeg, gif, png

Sharing
Once you've shared an album with your club or league, the Webmaster will have to approve it before it will appear on the site.

Selecting Multiple Files
To select all the files in the current folder, press **Ctrl+A** (⌘+A on Mac).

To pick multiple individual files hold **Ctrl** (⌘ on Mac) and click each file.


Please Note


Depending on the size of the images and your local Internet connection this may take some time, do not refresh the web browser during this process.

Deleting a photo album

To delete an album, login to Pitchero and select 'Videos & Photos' from the top-right user account drop-down.

Within the left-hand 'Photos' column, select the album you wish to delete by clicking the album title. You can use the search bar to find the relevant album.





Jessica Pitchero

View Profile »

Home

Membership

Payments

Availability & Selection

Messages

Friends

Videos & Photos


Account » Videos & Photos

Videos & Photos

Upload Videos & Photos

PHOTOS

Search Photos



Player Images


1 month ago

✖ Not shared

2 Images

VIDEOS

Search Videos

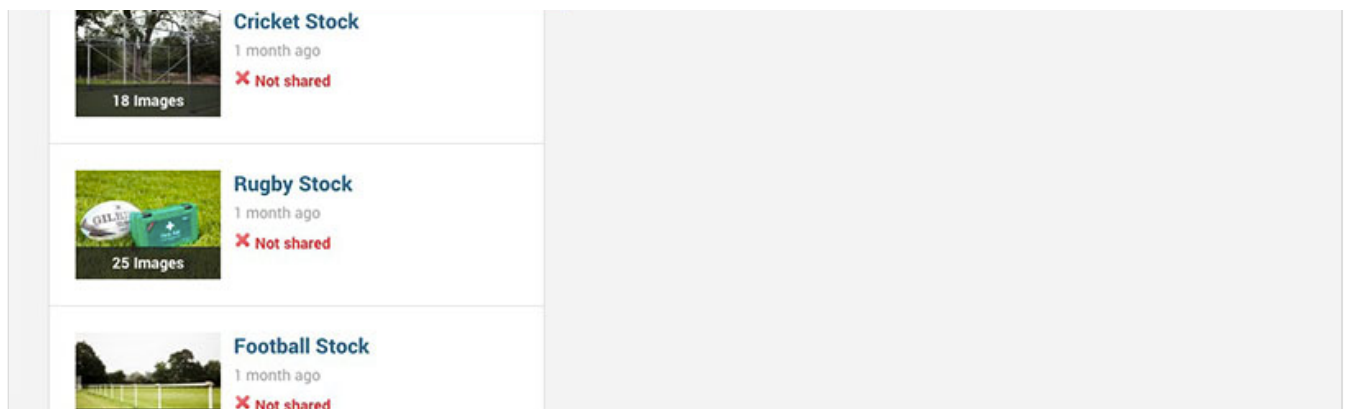


This video is awaiting moderation.

Matchday Videos

18 days ago

✓ Shared



Click the grey 'Delete' button to delete the album. This will also delete all photos within the album.

i
DETAILS

Album name

Sharing

Delete album

Save

Photos

Please Note

Once a photo album has been deleted, it cannot be restored to your club's website.

Club Moderation

Note - The moderation of a video or photo album can only be completed by a club webmaster with full access to the Site Content section of the Club Control Panel.

Login to your Club Control Panel and click the 'Site Content' tab.

If a video or photo album is awaiting moderation, a red notification circle will appear next to 'Videos'/'Photos' in the left-hand menu. The number within this red circle displays how many videos/photo albums are in need of moderation.

The screenshot shows the Boston United Football Club Club Control Panel. The top navigation bar includes links for Dashboard, Site Content (highlighted with a red circle and a red notification circle containing the number 19), Teams, Membership (90), Payments, Communication, Performance, Packages, and Settings. The left-hand menu lists various site content categories: News, Events, Polls, Photos (highlighted with a red circle and a red notification circle containing the number 1), Videos, Sponsors, Documents, Links, Shop, Forum, Custom Sections, and Staff & Officials (18). The main content area displays a list of news items under the heading 'News'. The list includes columns for Publish Date, Promoted, Title, Section, and Author. The first item is 'Ravas completes United move' published on Tue 4th Aug 2015 at 14:02. Other items include 'Honours even in final friendly', 'McGhee set for Monday run-out', 'Community Day proves successful', 'United complete Deacey arrival', 'Grimsby clinch friendly victory', 'Community Day ready to roll', and 'Grimsby set for weekend visit'.

Publish Date	Promoted	Title	Section	Author
Tue 4th Aug 2015 14:02	☆	Ravas completes United move	Club News	Craig Singleton
Tue 4th Aug 2015 10:14	☆	Honours even in final friendly	Club News	Craig Singleton
Sun 2nd Aug 2015 20:14	☆	McGhee set for Monday run-out	Club News	Craig Singleton
Sun 2nd Aug 2015 19:32	☆	Community Day proves successful	Club News	Craig Singleton
Sun 2nd Aug 2015 11:43	☆	United complete Deacey arrival	Club News	Craig Singleton
Sat 1st Aug 2015 17:45	☆	Grimsby clinch friendly victory	Club News	Craig Singleton
Fri 31st Jul 2015 09:00	☆	Community Day ready to roll	Club News	Craig Singleton
Thu 30th Jul 2015 20:55	☆	Grimsby set for weekend visit	Club News	Craig Singleton

If you are a webmaster with access to Site Content, you will also be notified by email of any pending videos or photo albums requiring moderation.

Select 'Videos' or 'Photos' from the left-hand menu.

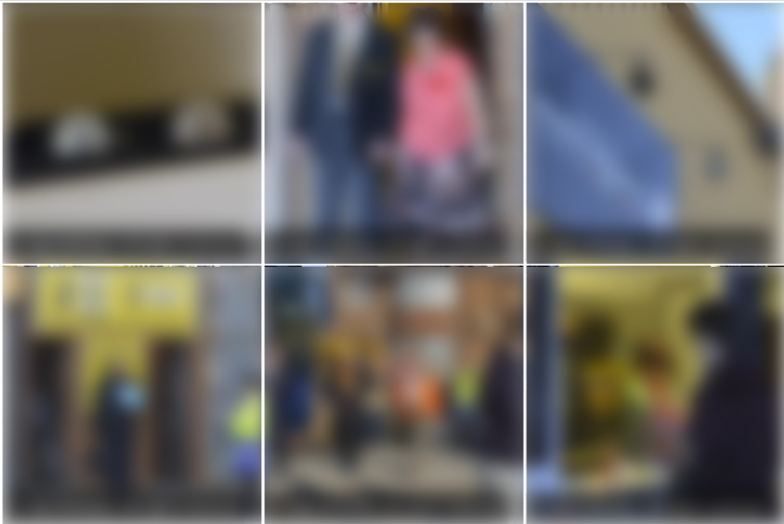
Videos and photo albums awaiting moderation will be highlighted in yellow.

The screenshot shows the Boston United Football Club Club Control Panel, specifically the Photo Albums section. The top navigation bar is the same as the previous screenshot. The left-hand menu is also the same, but the 'Photos' category is highlighted with a red circle and a red notification circle containing the number 1. The main content area displays a list of photo albums under the heading 'Photo Albums'. The first album is titled 'Moderate This Album' and is highlighted in yellow. It is for the 2014/15 season, Boston United v AFC Fylde (01.11.14), and contains 128 images. It was uploaded by a Non-League Webmeister. A 'Moderate Album' button is visible next to the album title. Other albums are partially visible below it.

Album Title	Images	Uploaded by
Moderate This Album	128 images - 1 month ago	Non-League Webmeister

Select the video or photo album and review the content. At the bottom of the page you can either accept or reject the photo album or video.

If you choose to reject the photo album or video, you can either choose to remove the album or report it to Pitchero.

			
		<div><p>Moderate Album</p><p><input type="radio"/> Accept Album <input checked="" type="radio"/> Reject Album</p><p>Do you want to reject this album or report it to Pitchero?</p><p><input checked="" type="radio"/> Remove Album <input type="radio"/> Report Album</p><p>Reject Album</p></div>	

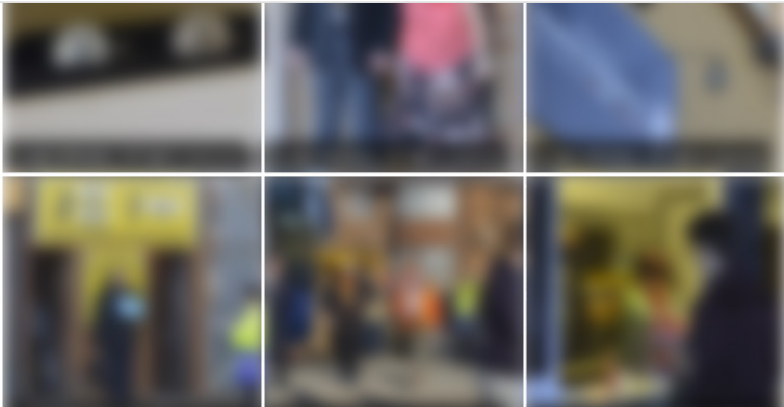
Setting a video or photo album as public or private

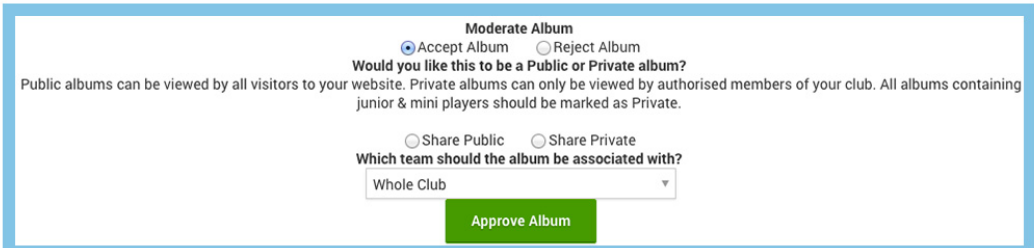
All videos and photo albums can be set to public or private.

- Public albums can be viewed by all visitors to the website.
- Private albums can only be viewed by members of your club. We advise that all junior and mini team albums are marked as private.

When you choose to accept a video or photo album, you can choose whether it is set to 'Share Public' or 'Share Private'.

You can also choose which team the video or photo album is associated with by selecting an option from the drop-down list.

			
--	--	--	--



Moderate Album

☒ Accept Album ☐ Reject Album

Would you like this to be a Public or Private album?

Public albums can be viewed by all visitors to your website. Private albums can only be viewed by authorised members of your club. All albums containing junior & mini players should be marked as Private.

☐ Share Public ☐ Share Private

Which team should the album be associated with?

Whole Club ▼

Approve Album

Finally, click 'Approve Album/Video' to approve the photo album or video. It will now be shown on the club website.

Pitchero Moderation

When a video has been uploaded it will be moderated by Pitchero before it is moderated by the club. This may take up to 24 hours.

After it has been moderated by Pitchero it must then be moderated by a club webmaster who will choose whether to show the video on the site or not (see above).

If your video is not showing on the website, please make sure that the video has been shared to the club and also that the video has been moderated by the webmaster.

Otherwise, please contact support@pitchero.com

YouTube*

To be completed.
